

# **JOB POSTING**

Meta's mission is to offer a wide spectrum of services and personalized supports to help people live inclusive, engaged and enriched lives in the community.

Meta is currently seeking applicants that possess the skills, knowledge and experience working with individuals who have a developmental disability.

# **RELIEF EMPLOYEE**

POSITION: Relief Employee (Union Position) (Multiple Vacancies)

RATE OF PAY: \$21.74/hour

**CURRENT LOCATION:** Central Region (Various locations – Toronto, North York and Etobicoke)

DATE POSTED: August 11, 2023

#### HOURS AND DAYS OF WORK

**Residential Program:** Must be able to work Day, Evening and Overnight shifts on weekdays and weekends.

Day Program: Must be able to work Mondays to Fridays from 9am to 3pm

## QUALIFICATIONS

- Diploma or degree program in a related field
- At least one year experience working with individuals that have developmental disabilities
- Must have experience dealing with challenging behaviors because of possibility of working with aggressive clients
- Must have a valid G driver's license
- Strong written and oral communication as well as problem solving skills
- Flexibility in regards to schedule must be able to work day and evening shifts
- Must have the ability to work as a team and independently
- French language is an asset

#### JOB DUTIES

- To work hands on with individuals who have developmental disabilities in a Residential environment or day program environment
- To assist with personal hygiene, prepare nutritional meals, administer medication, complete appropriate paperwork and documentation, attend meetings, accompany individuals to appointments, and other related duties
- Provide support in daily living as needed and assist in planning leisure activities in the community. Responsible for implementing curriculum.
- Responsible for liaison with other professionals and families.
- Responsible for transporting clients in company vans to outings and to/from programs

## **CONTACT INFORMATION**

Only resumes/applications forwarded to

#### careers@metacentre.ca or cwhite@metacentre.ca

will be accepted for this posting (Reference #: RELIEF-CENTRAL-08-11)

Meta Centre welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.