



JOB POSTING

Meta's mission is to offer a wide spectrum of services and personalized supports to help people live inclusive, engaged and enriched lives in the community.

Meta is currently seeking applicants that possess the skills, knowledge and experience working with individuals who have a developmental disability.

FULL-TIME FINANCE MANAGER

Position: Full-Time Finance Manager (Non-Union position)

Current Location: 401 Champagne Drive, North York

Salary Range: \$70,000 to \$80,000

Date Posted: June 1, 2026

Application Deadline: June 9, 2026 at 4:30 p.m.

HOURS AND DAYS OF WORK

Monday to Friday from 8:30am to 4:30pm (40 hours per week)

QUALIFICATIONS

- Degree or Diploma with specialization in Finance, Accounting, or a related field
- Professional accounting or finance designation is an asset
- Proficiency in Microsoft Office suite, accounting software, Simply Accounting, and payroll systems, with advanced Excel skills
- Knowledge of applicable federal and provincial laws and regulations related to employment income, deductions, and statutory holidays
- Minimum of five years of finance or accounting experience, including experience overseeing or managing the finance function in a complex organization
- Excellent written and verbal communication skills, along with strong leadership abilities
- Ability to work effectively both independently and collaboratively as part of a team
- French language is an asset

JOB DUTIES

- Responsible for supervising and managing the finance function
- Provide team leadership and hands-on oversight of payroll and payroll-related financial accuracy
- Ensure core financial reporting, internal controls, and financial processes are prepared, reviewed, and coordinated across the organization
- Oversee the general ledger, accounts payable and receivable, reconciliations, financial and variance analysis, and budget reporting
- Manage month-end and year-end financial close processes
- Participate in management meetings and collaborate with departments to provide effective financial support
- Perform other duties/responsibilities as assigned

CONTACT INFORMATION

Only resumes/applications forwarded to
careers@metacentre.ca or cwhite@metacentre.ca
will be accepted for this posting
(Reference #: FINANCE-06-01)

Meta Centre welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.